



Illinois State Board of Education

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Christopher A. Koch, Ed.D.
State Superintendent of Education

October 30, 2008

Certified Mail

Mr. Arthur Evans
Medical Careers Institute
116 South Michigan Avenue
Chicago, Illinois 60603

Dear Mr. Evans:

The Illinois State Board of Education has learned that Medical Careers Institute, located at 116 South Michigan Avenue in Chicago, Illinois, has recently closed and ceased operations.

Pursuant to Section 451.80 of the 23 Illinois Administrative Code 451 (School Closing/Change of Status), the school is required to inform the State Superintendent of Education of this action immediately by certified mail. Further, the school shall have written plans designed to protect the contractual rights of students and shall meet all obligations specified in subsections (a), (b) (c), and (d), including offering students the opportunity to complete the course of instruction in which they were enrolled. The school shall return its certificate of approval to the State Superintendent of Education upon cessation of instruction or termination of approved status.

Moreover, in accordance with Illinois law, the school shall refund all monies paid to it "if the school cancels or discontinues the course of instruction in which the student has enrolled" [105 ILCS 425/15.1a (11)]. The Illinois Administrative Code specifies that the school must "file procedures for disbursement of refunds with the Superintendent and set a date no later than thirty (30) days from the last day of instruction to issue refund checks in the full amount for which students are entitled" [23 Illinois Admin. Code Sec. 451.80 (b) 6].

This letter is to inform you of the referenced obligations and to ensure corresponding compliance with applicable rules and regulations. We trust that your organization will comply fully with all provisions required under rules and law. For your benefit, we have also included the relevant portions of the Illinois Administrative Code and Illinois School Code. Should you have questions or concerns, please contact Mr. Kleber Gonzalez at 312/814-2220.

Sincerely,

Jeffrey Aranowski
Division Supervisor
Educator & School Development
Illinois State Board of Education

C.c. William G. Zane, Director
School File